

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF MAY 8TH, 1935.

The Board of Public Works met in the offices of the Governor, Union Trust Building, Baltimore, on Wednesday, May 8th, 1935.

Present:

Harry W. Nice, Governor.
Wm. S. Gordy, Jr., Comptroller.
Hooper S. Miles, Treasurer.

Mr. Miles took up with the Board the question of covering all State owned automobiles by insurance through a fleet policy, explaining that approximately \$1,000.00 a year in premiums could be saved by carrying the insurance in this manner than by insuring the various automobiles individually.

The Board approved the suggestion of Mr. Miles and authorized him to proceed accordingly.

The Board approved the following letter to be addressed by Mr. Miles to the various State Agencies on the subject.

STATE TREASURER'S OFFICE

May 1935.

Dear Mr. :-

As a result of an investigation which I have been conducting for the past several weeks with respect to the rates for fire and theft insurance on State-owned motor vehicles, I am advised that the rate on all State cars has been reduced to .348 per \$100.00 of insurance for fire insurance only and to .488 for combined fire and theft. This rate is available to your Department at the present time and it is, therefore, important that you promptly communicate with the brokers now carrying fire and theft insurance on motor vehicles in your Department to the end that you may receive the return premium due you.

At a meeting of the Board of Public Works on Wednesday, I was authorized to advise you and all other State Departments and Institutions that in the future all State-owned motor vehicles will be insured through a fleet policy which has been effected for the State by this office at an annual savings in premium cost of approximately \$1,000, or about one-third of the previous cost of insuring such cars. This does not necessitate the cancellation of any outstanding policies in your Department, but upon the expiration thereof the new fleet policy will automatically insure all motor vehicles in your Department.

In order that the records in the Treasurer's office may be kept current, kindly advise my office promptly of all future purchases, dispositions or losses in connection with any motor vehicles in your Department.

This contract only refers to fire and theft insurance on State-owned motor vehicles. In order that our records may be properly set up, will you kindly forward to my office at Annapolis all fire and theft insurance policies now in your possession on motor vehicles of your Department, and in order that there may be no lapse in any insurance it is important that the records at my office be set up immediately, and I will, therefore, appreciate your forwarding the policies promptly.

Very truly yours,

Treasurer of Maryland.

The Board approved a bill of Charles Nelson Brooks of April 4th, 1935, in the amount of \$350.60, for various work on the State Garage on Bladen Street.

The Secretary advised of the receipt of a letter from the Maryland State Normal School, Bowie, Maryland, asking for allowances out of the Reserve Fund to be applied to the School's Budget for the fiscal years 1936 and 1937.

The Board deferred any action in the matter until the question of allotments from the Reserve Fund to various State Agencies would be taken up sometime during the coming summer.

The Secretary advised the Board of the receipt of a bill from C.A.L. Wilson, Annapolis, Maryland, dated May 1st, 1934, in the amount of \$25.00, for some work for the Land Office at the Hall of Records, in connection with equipment for blue print and photostatic work.

The Board approved the bill, and authorized payment of it out of the Construction Fund for the Hall of Records.

The Secretary advised of the receipt of a bill from Henry Powell Hopkins, Architect for work being done on the Court of Appeals Building, for \$1,725.84 on account of fees due him for the preparation of plans and specifications in connection with the work.

The Board authorized the payment of the bill out of the Construction Fund for the work.

The Secretary advised of receipt of a letter from Mr. Walter N. Kirkman, together with a letter from the Maryland State School for the Deaf addressed to Mr. Kirkman, in which the Board was requested to allot \$2,000.00 from the Emergency Reserve Fund to the School to supplement the School's Budget for the fiscal year ending September 30th, 1935.

The Board disapproved the request for the reason that there are no funds available at this time in the Emergency Reserve Fund.

The Secretary presented to the Board for execution a contract in triplicate covering the work to be done by Samuel B. Dome, Contractor, at the Court of Appeals Building, in accordance with plans and specifications prepared by Mr. Henry Powell Hopkins, Architect.

The bond written by the New Amsterdam Casualty Company, covering Mr. Dove's obligations under the contract, was also submitted.

The Board authorized the Governor to sign the contract on behalf of the State, and directed the Secretary to submit the contract and the bond to the Attorney General for approval before releasing the contract to the contractor.

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The following letter from Spring Grove State Hospital was read and considered:-

SPRING GROVE STATE HOSPITAL

CATONSVILLE, MD.

May 1, 1935.

Mr. Joseph O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

My dear Mr. McCusker:-

Recently one of our engineers, Mr. William Peeples, weakened his inguinal canal while on duty so that now a hernia, or rupture, has appeared.

He and a helper were carrying some lead pipe and the helper let his end go, throwing the entire weight on Mr. Peeples. He complained at the time of a pain over the hernial region and was examined by one of our physicians who found the canal enlarged but no protrusion. A month or so later he came for a re-examination and a decided hernia was present.

He choose his own surgeon, Dr. Frank S. Lynn, who operated on him at the University Hospital.

This man really seems to be entitled to workmen's compensation and I am enclosing you a hospital and surgeon's bill and I believe it would be more advantageous to the Hospital to pay these bills than to have the Court award him a larger amount in damages. As you know, the Hospital has no fund from which to take this amount and we are asking you gentlemen to approve

and appropriate this amount in order to take care of these bills.

Yours very truly,

/s/ Robert E. Garrett.

Superintendent.

REG/RO
encl.

In addition to the letter was a bill of Doctor Frank S. Lynn, for professional services, in the amount of \$75.00 and a bill from the University Hospital, Baltimore, for Hospital care of \$103.50.

The Board concluded it was unable to be of any assistance to Spring Grove State Hospital, or to Mr. Peeples, as far as the Emergency Reserve Fund was concerned, because of there being no balance in the account at this time, but expressed a willingness to authorize the University Hospital to charge its account against Mr. Peeples from its books, and to authorize Spring Grove State Hospital to pay Doctor Lynn the sum of \$75.00 out of any funds available in the Institutions account.

The Secretary was requested to advise the University Hospital and Spring Grove State Hospital of the action of the Board.

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The Secretary advised the Board that William M. Martien and Company had submitted to the Board for execution an agreement between the Board of Public Works and Benjamin Lerner, covering the sale of the Northwestern Hay Scales in Baltimore City by the State to Mr. Lerner, for the sum of \$2,000.00, Mr. Lerner tendering his check for \$100.00 on account.

The Board accepted the offer of Mr. Lerner, and authorized the Secretary to execute the contract on its behalf, and to arrange for settlement in accordance with the terms of the contract.

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The Secretary took up with the Board the question of making available to the Bureau of Mines out of the Emergency Reserve Fund the sum of \$500.00 to apply to salary of Mr. A. E. Mullenex, employed by the Bureau of Mines for the purpose of instructing State Institutions in the proper use of coal in their power plants.

The Board approved the allotment of \$500.00 from the Emergency Reserve Fund to the account of the Bureau of Mines for the purpose stated.

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The Secretary took up with the Board the question of providing funds for the payment of salary of two watchmen and one janitor employed at the Hall of Records to the end of the current fiscal year.

The Board authorized the transfer of \$1,125.00 from the Emergency Reserve Fund for this purpose.

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The Secretary took up with the Board a letter received from California Pacific International Exposition, San Diego, California, in which the State was requested to furnish a Maryland Flag for use in connection with the Exposition.

The Secretary advised that he had communicated with Lieut. Colonel Thomas G. McNicholas about the matter, and that Colonel McNicholas said he could arrange for sending a Flag.

The Board approved the arrangement.

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The Governor advised the Board of receipt of a letter from the American Estimating Company relative to the claim of that company against Carlson and Carlson, contractors for work at Crownsville State Hospital. This matter was previously before the Board, but in accordance with the request of Mr. James U. Dennis the Board decided to refer the matter to the Attorney General for advice.

The following letter from Major Louis E. Lamborn, Headmaster, McDonogh School, was read and considered -

MCDONOGH, MARYLAND.

May 6, 1935.

Hon. J. Purdon Wright,
Maryland Trust Building,
Baltimore, Maryland.

Dear Sir:

It has come to my attention that the library of the now defunct Confederate Soldier's Home at Pikesville is not, at the moment, being put to any particular use and that protection of this valuable collection of books is not being well seen to.

McDonogh would be very happy to accept the responsibility of the custody of this library if the State of Maryland could see its way clear to so designate this material. We feel that it would be of great assistance to the boys in the study of History and that the association of the school with the books, particularly through the interests of General Robert E. Lee in its founding, would make it a proper place to house the library.

Anything which you, personally, or the Governor could do to help us toward the successful accomplishment of this assignment would be appreciated.

Respectfully yours,

/s/ Louis E. Lamborn,
Headmaster.

The Board was very favorable to the request of Major Lamborn, and authorized the delivery of the Library at the Confederate Soldiers' Home at Pikesville to McDonogh School for the use of the School. The Library to remain the property of the State.

The Secretary advised the Board of receipt of a proposed Agreement amending the Grant Agreement between the State of Maryland and the United States of America, P.W.A. Docket No. 4547, relative to the Hall of Records, Annapolis, under which the State is to receive a further allotment from the Federal Emergency Administration of Public Works in connection with the erection and equipment of the Hall of Records.

The following resolution was unanimously adopted -

RESOLVED that the agreement amending the Grant Agreement between the State of Maryland ^{and} the United States of America, under which there is deleted from paragraph 2 of PART ONE, the words and figures "Construction of a fire-proof building, approximately 85 feet by 85 feet, with a maximum height of 50 feet, in Annapolis, Maryland," and inserted in lieu thereof the words "Construction and equipment of a fire-proof building to be known as the Memorial Hall of Records, in the City of Annapolis, Maryland," is hereby approved and Harry W. Nice, Governor of the State of Maryland, is authorized and directed to execute and deliver said amended agreement to the United States of America.

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Doctor George H. Preston, Commissioner of Mental Hygiene, Doctor Robert P. Winterode, Superintendent of Crownsville State Hospital, Doctor Robert E. Garrett, Superintendent of Spring Grove State Hospital, Doctor Kenneth B. Jones, Superintendent of Rosewood State Training School, Doctor Charles J. Carey, Superintendent of Eastern Shore State Hospital, and some of the members of Boards of these Institutions appeared before the Board for the purpose of discussing the allocation of the appropriation of \$650,000.00 included in the April 15th, 1935 installment of the Emergency Bond Issue of 1935, for construction work at State Institutions.

Doctor Preston submitted the following program which was generally concurred in by those attending the meeting.

To the BOARD OF PUBLIC WORKS:

The Board of Mental Hygiene makes the following requests from the Board of Public Works for the allocation of funds provided by the General Assembly by Section 6, Paragraph 5, Senate Bill No. 182, for construction of buildings at the State Hospitals for the Insane.

1. To the Board of Managers of the
EASTERN SHORE STATE HOSPITAL, \$150,000.00
for the construction and equipment of a
hospital admission building, designed to receive
all patients when first admitted, and to care for
a group of disturbed patients, a group of physically
ill patients and a group of quiet convalescent patients.
11. To the Board of Managers of
SPRING GROVE STATE HOSPITAL, \$250,000.00
for the construction and equipment of the
Service Building and two cottages of a new unit which,
when completed, will care for approximately 500 patients,
provide quarters for the necessary nurses and physicians,
and provide kitchen and dining rooms for patients and staff.
111. To the Board of Managers of
CROWNSVILLE STATE HOSPITAL, \$100,000.00
for the construction of a building for
male nurses, the conversion of the present
male nurses' quarters into accommodations for
approximately 90 patients, and the equipment
for the same.

Preliminary plans for these buildings are submitted herewith.
Final plans and specifications will be submitted to the Board of
Public Works for approval.

TOTAL

\$500,000.00

- B. The Board of Mental Hygiene makes the following requests
from the Board of Public Works for the allocation of funds
provided by the General Assembly by Section 6 of Paragraph 7
of Senate Bill No. 182, for construction in State Institutions.

To the Board of Managers of
CROWNSVILLE STATE HOSPITAL 8,500.00
For the connection of the Sewerage System of the
Division for the Feeble Minded with the existing
hospital disposal plant. (This was not provided
for in the appropriations made for the construction of this
unit. The institution cannot operate without this
connection.)

To the Board of Managers of the
EASTERN SHORE STATE HOSPITAL \$4,500.00
for the repair of existing boilers and the
installation of temporary boiler during these
repairs.

The installation of one new boiler, rather than
the repair of the existing equipment would be
desirable, but would entail an expense of about
\$18,500. Estimates of the plans are attached.

To the Board of Managers of
ROSEWOOD STATE TRAINING SCHOOL \$65,000.00
for repairs and additions to existing power plant.
This plant at present provides for no reserve and,
if any part should fail, particularly during the
winter, the institution would be without heat and
hot water, a condition which would be very dangerous
to the many weak and helpless children.

If the Board of Public Works feels it possible,
The Board of Mental Hygiene recommends that
some increase in accommodations for patients be made at
Rosewood, to care, in part, for the existing waiting list.
To meet this need, the Board of Mental Hygiene suggests
the construction of a Farm Colony for Boys, the work to be
done in some measure by the patients.
The allocation for this purpose should be \$60,000.

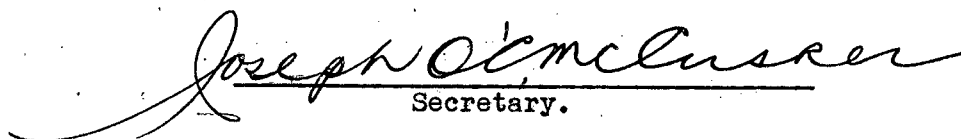
To the Board of Managers of
SPRINGFIELD STATE HOSPITAL \$16,500.
for the construction of a new steam line from
the Power House to the Men's Group. The existing
line is in bad repair and is expensive to maintain.
No additions can be made at the Men's Group until
this line is repaired.

After a lengthy consideration and discussion of the problems
of the several Institutions, it was decided to allow the following
amounts for work at the Institutions.

1. To EASTERN SHORE STATE HOSPITAL, for the construction
and equipment of a hospital admission building, designed
to receive all patients when first admitted, and to care
for a group of disturbed patients, a group of physically
ill patients and a group of quiet, convalescent patients, -
\$150,000.00.
For the repair of existing boilers and the installation
of temporary boiler during these repairs - \$4,500.00.
2. To SPRING GROVE STATE HOSPITAL, for the construction and
equipment of the Service Building and two cottages of a
new unit which, when completed, will care for approximately
500 patients, provide quarters for the necessary nurses
and physicians, and provide kitchen and dining rooms for
patients and staff - \$250,000.00.
3. To CROWNSVILLE STATE HOSPITAL, for the construction of a
building for male nurses, the conversion of the present
male nurses' quarters into accommodations for approximately
90 patients, and the equipment for the same - \$100,000.00.
For the connection of the Sewerage System of the
Division for the Feeble Minded with the existing hospital
disposal plant - \$8,500.00.
4. To ROSEWOOD STATE TRAINING SCHOOL, for repairs and additions
to existing power plant. (This plant at present provides for
no reserve and, if any part should fail, particularly during the
winter, the institution would be without heat and hot water,
a condition which would be very dangerous to the many weak
and helpless children. - \$65,000.

The Boards of Managers of the several Institutions and the Superintendents thereof in conjunction with Doctor Preston, were authorized to proceed with the preparation of plans and specifications and the securing of proposals for the above work.

There being no further business the meeting adjourned.


Secretary.